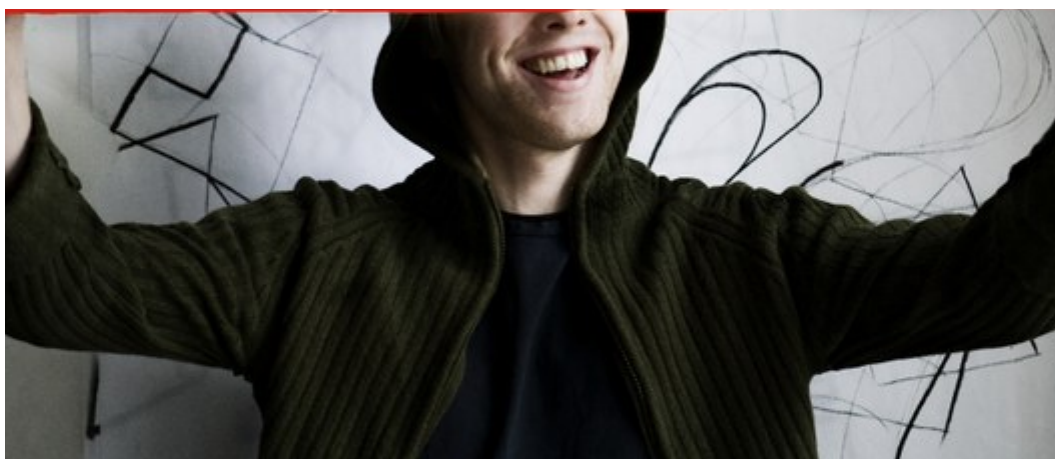

Permits, Visas & Red Tape

We would like to make it easy as possible for you as an international student to experience our country and high-quality educational system. But, obviously, there are some official forms to be filled. Hopefully, they shouldn't prove too complicated



Guide

Permits, Visas & Red Tape

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STUDY IN DENMARK

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Index

Residence permits for non-EU/EEA citizens	2
Registration certificate for EU/EEA-Swiss citizens	3
Regulations for Nordic citizens	4
Visas	5
The Civil Registration System	6
How to register your residence in Denmark	7

Residence permits for non-EU/EEA citizens

How do you obtain a residence permit to study in Denmark as a non-EU citizen? And how long does it take to get one? Here is what you need to know

As a **non-EU/EEA citizen** you can be granted a residence permit to study in Denmark. To do so, you must prove in writing that:

- You have been accepted as a student to a higher education course/programme at a university, college or institute that has been approved by the Danish government
- You are either completing an entire educational programme offered by a Danish institution of higher learning or are a visiting/guest student attending part of a programme that you have already commenced in your country of residence
- You can support yourself financially for the duration of your stay. (**Please note:** foreign students do not usually receive state grants or benefits in Denmark. If you make a false claim for such assistance, your residence permit may be revoked and you risk deportation)
- You have paid in advance for at least the first semester of your course if tuition fees apply.
- You can speak and understand at least one of the following languages: Danish, Swedish, Norwegian, English or German



Application procedure

Please be careful when filling out your application. An incorrectly completed form could jeopardise your chances of success. The process is as follows:

First, a representative of the educational institution in Denmark should complete section two and attach the required documents. Then you complete section one and attach your own supporting documents. It is up to you to submit the application in its entirety. You can do so at the nearest Danish embassy or general consulate in your home country. It will then be forwarded to the Danish Immigration Service for processing.

As of 1 January 2011, a processing fee will normally be charged when applying for a residence permit or an extension of a residence permit. For further information about fees, please visit www.nyidanmark.dk (http://www.nyidanmark.dk/en-us/coming_to_dk/-fee/fee.htm)

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Registration certificate for EU/EEA-Swiss citizens

As an EU/EEA citizen or Swiss national you may stay in Denmark for up to three months without a registration certificate. But if you stay longer, you will need one. Here is how to get it

As an EU/EEA citizen or Swiss national, you may stay in Denmark for up to three months without a residence permit. If you work while you are here, you can stay up to six months. But if you want to stay longer, you will need either a registration certificate (for EU/EEA citizens) or a residence card (for Swiss nationals).

Unlike a residence permit issued under the Danish Aliens Act, these documents are merely proof of your existing rights under EU rules on the free movement of people and services.



How to obtain a registration certificate

The residence permit or card may be obtained from the **Regional State Administration** (<http://www.statsforvaltning.dk/site.aspx?p=6394>)(Statsforvaltningen) within three months upon your arrival in Denmark. Bring your passport, two passport photos and your 'Letter of Admission'. Note that it may take up to three weeks to process your application and issue your permit. You must obtain your residence permit in order to register with the **Danish Civil Registration** and be covered by Danish Health Insurance

Useful links

Regional State Administration
<http://www.statsforvaltning.dk/site.aspx?p=6394>

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Regulations for Nordic citizens

As a Nordic citizen you are free to reside, study and work in Denmark without a permit

Citizens of Finland, Iceland, Norway and Sweden are free to reside, study and work in Denmark. Visas, residence permits and work permit are not required. You can even enter Denmark without a passport. However, you must be able to identify yourself if required – for example, if you are staying in a hotel or at a campsite. Your driver's licence or credit card is sufficient.

To find out more, visit Hallo Norden – the Nordic Council of Ministers' official information website, which is particularly relevant to students, jobseekers or people who wish to move from one Nordic country to another. For further information, please visit: www.hallonorden.dk (<http://www.hallonorden.dk/forside/dk/forside.aspx>)



Useful links

Hallo Norden

<http://www.norden.org/da/norden-for-dig> (<http://www.norden.org/da/norden-for-dig>)

Regional state administration

<http://www.statsforvaltning.dk/site.aspx?p=6394>

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Visas

Read here to see if you will need to apply for a visa before coming to Denmark

Based on immigration, political and security issues, the 26 nations of the Schengen Area decide jointly which nationalities need a visa to enter the borderless Schengen Area.

Nationals of certain nations will therefore need to apply for a travel visa before entering Denmark for stays of *less than three months*. For a full list of the nationalities in question please visit the Danish Immigration Service website at www.nyidanmark.dk (http://www.nyidanmark.dk/en-us/coming_to_dk/visa/need_visa/who_needs_visa.htm). All nationals on this list intending to stay for *more than three months* need to apply for a **residence permit**.



Useful link

- Citizens who needs a visa http://www.nyidanmark.dk/en-us/coming_to_dk/visa/need_visa/who_needs_visa.htm
- Short stay visas <http://um.dk/en/travel-and-residence/short-stay-visas/>
- How to apply http://www.nyidanmark.dk/en-us/coming_to_dk/visa/how-to/how_to_app.htm
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The Civil Registration System

The Civil Registration System is a central national registry containing information on residents and taxpayers in Denmark and those who for other reasons are obliged to register. Here is how you register

The Danish **Civil Registration System** (<http://www.cpr.dk/cpr/site.aspx?p=34>) registers information concerning name, address, marital status, place of birth and other basic personal information of all residents in Denmark. Information in the CPR registry can be accessed online by public authorities and can also be accessed by private individuals with a justified interest.

Persons registered in the system are allocated a Civil Personal Registration (CPR) number. The CPR number is unique to the person and is used in Denmark as an ID number. Almost all public authorities use the CPR registry system to e.g. avoid duplicate registration and errors with regards to a person's identity. The private sector will often ask for your CPR number, for instance when you want to **open a bank account**.



How to obtain a CPR number

To obtain a civil registry number (CPR number) on the basis of residence you must meet all the following criteria:

1. Your stay in Denmark must last more than three months (Persons emigrating from other Nordic countries, irrespective of their nationality, nationals of an EU/EEA country or Switzerland (and their family members from third-countries) may stay in Denmark for up to six months before having to notify immigration authorities of their arrival)
2. You have acquired a residence or a fixed place of abode in Denmark
3. You are legally entitled to stay in the country (in terms of documentation, this means a residence permit)

Notification of arrival must be made to the local municipality within five days after the conditions mentioned in sections 2 and 3 are fulfilled.

Requisite documentation, including ID and documentation regarding the entitlement to stay in Denmark, must be presented for the purpose of registering your personal data in the CPR system. The local municipality can require any person to report in person prior to registration.

If you study in Denmark but do not officially reside there you can nonetheless still be allocated a CPR number for taxation purposes.

If you move or relocate after you have been registered in the system you are obliged to report this to your (new) municipality. Similarly, if you leave Denmark you are required to report your change of abode to the municipality where you are registered before you leave.

Useful links

The Civil Registration System
<http://www.cpr.dk/cpr/site.aspx?p=34>

Regional State Administration
<http://statsforvaltning.dk/site.aspx?p=5466>

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How to register your residence in Denmark

Here we have listed some recommended steps for students seeking to register their residence in Denmark for one semester or longer

2 steps to registering in Denmark – from a Nordic country	3 steps to registering in Denmark – from an EU/EEA country	3 steps to registering in Denmark – from a country outside the EU/EEA
<p>1. As a Nordic citizen you have the right to live, study and work in Denmark. Just remember to bring along identity papers with a photo, for example a driver's license or passport. When you have arrived in Denmark, we recommend you register in the Civil Registration System (CPR) as soon as possible. Go to the nearest Citizen Service Centre (https://www.borger.dk/FOA/Sider/default.aspx?fk=22&-foaid=11541520&pfid=19) to apply (website in Danish only).</p>	<p>1. As a citizen of an EU/EEA country or of Switzerland, you have the right to live, study and work in Denmark. When you have arrived in Denmark, we recommend you apply for a registration certificate as soon as possible. A registration certificate is your documentation that you have the right to reside in Denmark. Go to the nearest regional State Administration (http://statsforvaltning.dk/site.aspx?p=5466) to apply.</p>	<p>1. As a citizen of a country outside of the Nordic region, the EU/EEA or Switzerland, you must have a residence permit from the Danish Immigration Service before coming to Denmark. You can submit your application for residence permit through a Danish representative office (embassy or general consulate) in your home country as soon as you have received your admission letter from your Danish educational institution.</p>
<p>2. When you have received your CPR number, you are fully registered and can use the CPR number card to e.g. open a bank account, use the library or get a membership card for your local</p>	<p>2. When you have received your registration certificate, you should register in the Civil Registration System (CPR) as soon as possible. Go to the nearest Citizen Service Centre (https://www.borger.dk/FOA/Sider/default.aspx?fk=22&-foaid=11541520&pfid=19) to apply (website in Danish only).</p>	<p>2. After arrival in Denmark you should register in the Civil Registration System (CPR) as soon as possible. Go to the nearest Citizen Service Centre (https://www.borger.dk/FOA/Sider/default.aspx?fk=22&-foaid=11541520&pfid=19) to apply and remember to bring your residence permit (website in Danish only).</p>
	<p>3. When you have received your CPR number, you are fully registered and can use the CPR number card to e.g. open a bank account, use the library or get a membership card for your local DVD store.</p>	<p>3. When you have received your CPR number, you are fully registered and can use the CPR number card to e.g. open a bank account, use the library or get a membership card for your local DVD store.</p>

Useful links

Citizen Service Centre
<https://www.borger.dk/FOA/Sider/default.aspx?fk=22&foaid=11541520&pfid=19> (<https://www.borger.dk/FOA/Sider/default.aspx?fk=22&foaid=11541520&pfid=19>)

Regional state administration
<http://statsforvaltning.dk/site.aspx?p=5466>

Civil Registration System
<http://www.cpr.dk/cpr/site.aspx?p=34>

Online community for foreigners in Denmark
<http://www.foreignersindenmark.dk/>

